



African Policing Civilian Oversight Forum

CONSULTANCY ASSIGNMENT #2

Research on the role of Community Policing Forums in the prevention and early warning of racist and xenophobic violence and related hate crimes

Terms of Reference

1. Background and context

The African Policing Civilian Oversight Forum (APCOF) has received funding from the European Union (EU) to undertake a project that seeks to develop the capacity of the South African Police Service (SAPS) to detect, prevent and respond to xenophobic violence and related hate crimes.

The project is set against the backdrop of numerous incidents of xenophobic violence and hate crimes directed against non-nationals and other persons marginalised on the basis of their national origin, residing in the Republic of South Africa, since 2008. Outbreaks of xenophobic violence have persisted, and SAPS' capacity to effectively detect, prevent and respond has been questioned, despite successive research studies, inquiries and recommendations to strengthen SAPS' capacity by national, regional and international human rights bodies over the past 11 years.¹

The project is also informed by several national developments; namely, the government's 2030 National Development Plan (NDP); the adoption of the National Action Plan to Combat Racism, Racial

¹ This includes policing-specific recommendations by, *inter alia*, the South African Human Rights Commission (SAHRC), the Committee on the Elimination of Racial Discrimination, the Special Rapporteur on the Human Rights of Migrants, the United Nations Human Rights Commission (UNHRC), the African Commission on Human and Peoples' Rights (ACHPR), and local civil society and academia

African Policing Civilian Oversight Forum

Building 23B, Suite 16, Waverley Business Park, Wyecroft Road, Mowbray, Cape Town, 7925

PostNet Suite 63 Private Bag x11, Mowbray, 7705

Tel: +27 21 447 2415

www.apcof.org.za

Trust no. IT1900/2012

Trustees: C Heyns, P Tlakula, T Gandidze (Chair), E van der Spuy, G Cronje (Treasurer), A Van Wyk

Discrimination, Xenophobia and Related Intolerance; and the Prevention and Combating of Hate Crimes and Hate Speech Bill, which has been tabled in parliament.

The project will be conducted in several phases, and APCOF now seeks a suitably qualified consultant for the roll-out of Phase one; namely, the design and development of evidence-based research and analysis, and recommendations. The research outputs produced in Phase one of the project will inform the development of technical tools to enhance the capacity of SAPS and its community and oversight stakeholders to respond to racist and xenophobic violence and hate crimes in subsequent phases.

2. Project overview

The overall objective of the project is to promote equitable and non-discriminatory policing services in South Africa by developing the capacity of SAPS to prevent, detect and respond to racist and xenophobic violence and hate crimes. Specific objectives address the key elements of an effective policing response: prevention, detection, investigation and accountability.

The project is being undertaken in several distinct but inter-related phases.

Phase one involves research on existing SAPS policy, training, procedures and practices on racist and xenophobic violence and hate crimes; the role of Community Policing Forums (CPFs) in the prevention and early warning of these crimes (the subject of this consultancy assignment); and the oversight and monitoring capacity of the Independent Police Investigative Directorate (IPID), the Civilian Secretariat for Police (CSP) and the South African Human Rights Commission (SAHRC) over policing responses to incidents of xenophobic violence and related hate crimes.

Phase two, three and four include consultations with key stakeholders on, *inter alia*, the findings and recommendations of the research, the development of resources and tools to address deficits identified in the research, and advocacy to promote the implementation of the resources and tools by the stakeholders.

3. Objective of the consultancy assignment

CFS were established in terms of the Police Service Act of 1995 to promote communication, cooperation and partnership between SAPS and the community. These forums form part of SAPS' broader crime prevention strategy.

The objective of the consultancy assignment is to conduct research on the role played by CPFs in preventing and detecting racist and xenophobic violence and related hate crimes, at both station and provincial level, and provide recommendations to enhance their role.

Specifically, the consultant undertakes to:

- Draft and finalise a research report on the role of CPFs in the prevention and early warning of racist and xenophobic violence and hate crimes, focusing on the following areas:
 - The role of CPFs in community awareness-raising;
 - The existence and effectiveness of localised early warning systems within CPFs;
 - The relationship and collaboration between CPFs and SAPS;
 - The extent to which CPFs fulfil their mandate in ensuring police accountability, transparency and effectiveness.
- Based on the assessment, make targeted recommendations to address deficits and enhance the role of CPFs in the early warning and prevention of racist and xenophobic violence and related crimes.

4. Expected deliverables

The expected deliverables are non-negotiable and all extenuating concerns and limitations should be highlighted in the proposal. Chronologically, the deliverables are:

- Commencement of research by **4 May 2020**.
- First draft of the research report, with preliminary recommendations, based on the agreed methodology, submitted to APCOF by **31 July 2020**.
- APCOF comments provided by **10 August 2020**.
- Final draft of the research report, incorporating comments received from APCOF, submitted to APCOF by **31 August 2020**.
- Preparation and delivery of a presentation on the research findings at a launch of the report in **October 2020**.

5. Required competencies and expertise

The consultant needs to have strong knowledge and experience in:

- South African criminal justice system, and specifically the mandate and functions of SAPS; the relationships between SAPS and its community and oversight stakeholders; and the roles and capacities of these stakeholders in relation to the research topic;
- The human rights standards that apply to non-nationals and other persons marginalised on the basis of their national origin in South Africa, with a specific focus on vulnerable groups (taking into consideration gender, age and disability);
- Proven research experience in the field of racism, xenophobia and related hate crimes;
- While English is the working language for this project, proficiency in other South African official languages is an advantage.

6. Proposals

APCOF invites proposals from individuals who meet the abovementioned competencies. Proposals should include the following:

- A brief overview of relevant experience and expertise;
- An outline of the methodology and approach to developing the materials (including proposed modes of delivery); which includes a work plan for completing the deliverables;
- Detailed budget;
- Tax compliance certificate;
- Signed integrity declaration form;
- CVs of all individuals who will work on the assignment;
- Two contactable references.

Applicants will be assessed on the basis of the soundness of the methodology, understanding of the subject matter, history of previous work, cost reasonableness, and skill and qualification of the research consultant/ team.

As the submissions are evaluated, please expect further requests for information and/or consultation on the budget proposal. The deadline for the submission of proposals is **17 April 2020** and the successful applicant will be notified by **24 April 2020**. Please submit your proposal by email and address any queries to:

Sean Tait

Director

African Policing Civilian Oversight Forum

sean@apcof.org.za

+27 21 447 2415