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# APCOF ANNUAL REPORT



# **20 18** **APCOF** **ANNUAL REPORT**



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# About APCOF

## Vision and mission

The African Policing Civilian Oversight Forum (APCOF) is a not-for-profit trust working on issues of police accountability and governance in Africa. APCOF promotes the values which the establishment of civilian oversight seeks to achieve, namely: assisting to restore public confidence; developing a culture of human rights, and promoting integrity and transparency within the police; and maintaining good working relationships between the police and communities.

While APCOF is active in the field of policing, its work is located in the broader paradigm of promoting democratic governance and the rule of law. APCOF emerged from the recognition of the need to promote police accountability in Africa. The establishment of APCOF was driven by the view that African knowledge, expertise and networks were essential drivers for achieving greater accountability. APCOF was established in 2004 as a coalition of police oversight bodies and practitioners and was registered in 2006 as a not-for-profit company under South African company law. In 2012, APCOF was reregistered as a trust in a move that shifted the role of APCOF's continental network from a fiduciary role to a strategic one. This allowed flexibility for new members to join while maintaining a cost-effective system of administrative governance, which is now invested in the APCOF Trust.

## Objectives

- Promote police accountability;
- Advocate for, and support the development of, institutions and mechanisms for oversight of the police;
- Create and sustain public confidence in the police;
- Develop a culture of good governance, human rights, integrity, transparency and accountability within the police; and
- Promote good working relationships between the police, civil society and citizens.

## Governance

APCOF is governed by a Board of Trustees comprising:

### **Professor Elrena van der Spuy**

Department of Public Law, University of Cape Town, South Africa

### **Advocate Thomas Tshabalala**

Former Head of Investigations, Independent Complaints Directorate, South Africa

### **Professor Monique Marks**

Urban Futures Centre, Durban University of Technology, South Africa

The trustees, who are responsible for the administrative, financial and content integrity of the organisation, are supported by an Advisory Board responsible for strategic direction.

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# Chairperson's report



It is my pleasure to table our annual report for 2018.

Among the highlights of this period must surely be the adoption of the *Guidelines for the Policing of Assemblies by Law Enforcement Officials in Africa* by the African Commission for Human and Peoples' Rights (ACHPR) on 23 February 2017, and its launch in May 2017. APCOF continued to support the implementation of the Guidelines by providing technical support to members of the East African Police Commissioners Cooperation Organisation (EAPCCO) in September 2017 and the Police Human Rights Network – a collaboration of police agencies in Mali, Niger and Burkina Faso – in October 2017. A further 250 police officers of the Malawi Police Services (MPS) were trained on the Guidelines in March 2018. The training took place at each of the MPS regional commands as part of the MPS pre-election preparations.

APCOF continued support in its core area of interest, the development of police oversight bodies in Africa, when it arranged a study tour for the Lesotho Inspectorate of Police to South Africa, followed by a two-day workshop session to develop an inspection template for the Inspectorate.

In Sierra Leone, APCOF partnered with the Independent Police Complaints Board (IPCB) to host training for staff and key stakeholders; and in South Africa, APCOF collaborated with the Independent Police Investigative Directorate (IPID) to explore and discuss amendments to the IPID Act in order to strengthen the independence of the office in line with recent Constitutional Court decisions.

In South Africa, APCOF provides technical support in the establishment of a system of independent custody monitoring of South African Police Service (SAPS) detention facilities. The overall goal of the project is to ensure that the procedural and custodial safeguards of persons in contact, or in conflict, with the law are upheld and protected.

Meanwhile, APCOF continued to collaborate with the Pan African Parliament (PAP) Committee on Justice and Human Rights to develop a Model Police Law for Africa. The Model Law concept was presented to the PAP plenary on 17 May 2017 and a resolution was adopted authorising the Committee on Justice and Human Rights to continue its efforts.

In November 2017, the ACHPR adopted the *Principles on the Declassification of Petty Offences in Africa*, which were developed with APCOF's technical support.

The production of new knowledge remains a key activity and saw the publication of a book of collected works by academic and civil society policing practitioners from across the continent on *Promoting Rights-Based Policing Reform in a Climate of Terrorism, Insurgency and Serious Violent Crime*. APCOF also initiated two research projects on (i) identifying the challenges and opportunities with regard to police bail; and (ii) reviewing official data on pre-trial detention in South Africa and how this can be refined to produce a more accurate picture of pre-trial detention in the country. APCOF partnered with the African Centre for Migration and Society at the University of the Witwatersrand to review the applicability and impact of South African migration and refugee law on foreign nationals.

My thanks for making 2018 a success go to my fellow trustees, the Director and all APCOF staff, as well as our development partners and stakeholders.

*Adv. Thomas Tshabalala*  
APCOF Chairperson



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# Recent achievements

<b>2017</b>	Technical support concerning the adoption by the African Commission on Human and Peoples' Rights (ACHPR) of the <i>Principles for the Decriminalisation of Petty Offences in Africa</i> .
	Development and production of a toolkit for the implementation of the <i>Guidelines for the Policing of Assemblies by Law Enforcement Officials in Africa</i> for the ACHPR.
<b>2016</b>	Technical support concerning the adoption by the ACHPR of the <i>Guidelines for the Policing of Assemblies by Law Enforcement Officials in Africa</i> .
	Technical support for the adoption by the Eastern Africa Police Chiefs Cooperation Organisation (EAPCCO) for a regional Standard Operating Procedure on Public Order Policing.
	Development and production of a toolkit on implementation of the <i>Guidelines on the Conditions of Arrest, Police Custody and Pre-Trial Detention in Africa</i> (the 'Luanda Guidelines') for the ACHPR.
<b>2015</b>	Successful advocacy to expand the mandate of the ACHPR's Special Rapporteur on Prisons and Conditions of Detention to include policing, as well as the co-publication of a biannual newsletter on policing and human rights in Africa.
	Provision of technical support for operationalising the Sierra Leone Independent Police Complaints Board.
	Development, publication and launching of the Police and Human Rights Training Manual for the East African Community (EAC) and the EAPCCO.
<b>2014</b>	Technical support concerning the adoption of the <i>Guidelines on Arrest, Police Custody and Pre-Trial Detention in Africa</i> by the ACHPR.
<b>2013</b>	Establishing a police and human rights focal point at the ACHPR and co-publishing a biannual newsletter on policing and human rights.
	Development and annual presentation of an advanced human rights course for the Centre of Human Rights at the University of Pretoria.
<b>2012</b>	Technical support towards the EAC's acceptance of the first set of police <i>Standard Operating Procedures in the EAC on: Arrest and Detention, Stop and Search, Use of Force, and Public Order Management</i> .
<b>2011</b>	Development of training material on investigative skills for independent police oversight and the provision of training support to various entities, including the Kenyan Independent Policing Oversight Authority (IPOA), the Nigerian Police Service Commission and the South African Independent Police Investigative Directorate.
<b>2010</b>	Development of monitoring indicators for the <i>Southern African Regional Police Chiefs Cooperation Organisation (SARPPCCO) Code of Conduct for Police Officials</i> and an assessment of the application of the Code in commemoration of ten years of the SARPPCCO Code of Conduct.
<b>2009</b>	Technical support concerning the adoption of <i>Common Standards for Policing in the EAC</i> by EAC Ministers of Security and the EAPCCO.
<b>2008</b>	A continental audit of police oversight in Africa.

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# Projects – 2018



APCOF works at the continental, regional and national levels, offering an intervention methodology that seeks to embed self-reinforcing intervention strategies that reinforce one another at different levels. As such, for instance, domestic efforts can benefit from support at the regional and continental level in their efforts to strengthen the police reform agenda. The comparative experiences from other jurisdictions can further provide useful insight and support to local and other regional efforts.

In order to meet its strategic goals, APCOF adopts a mix of the following methods:

- **Research:** Setting baselines and measuring individual countries' progress in terms of police oversight mechanisms and general police accountability, while also providing technical support and conducting original research into pressing policing concerns;
- **Networking and partnership-building:** This involves building and servicing regional networks, sharing information and learning, and encouraging debate across countries and regions. The main vehicle for this is the online environment, utilising an updated website as well as social media;
- **Advocacy:** APCOF works directly with politicians and government functionaries, including the police, to strengthen interest in and support for police oversight and broader police accountability;
- **Technical support:** APCOF works directly with institutions responsible for police oversight with a view to assisting them with appropriate policies, practices and skills to carry out their functions effectively;
- **Training and capacity-building:** APCOF supports the development of capacity amongst state and non-state actors to undertake police oversight activities.

## Pan-African projects

### Policing Assemblies

APCOF, with its partners the Danish Institute for Human Rights, provided technical support to the African Commission on Human and Peoples' Rights (ACHPR) to strengthen observance of human rights with a particular focus on human rights defenders, to support the implementation of ACHPR Resolution 281 on the Right to Peaceful Demonstrations (2014) and Resolution 363 on Guidelines for Policing Assemblies.

The *Guidelines for the Policing of Assemblies by Law Enforcement Officials in Africa* were adopted by the ACHPR on 23 February 2017, and launched in May 2017. APCOF supported the implementation of the Guidelines, providing technical support towards developing and disseminating implementation tools. Members of the Eastern Africa Police Chiefs Cooperation Organisation (EAPCCO) were shown the tools in September 2017, and the Police Human Rights Network – a collaboration of the police agencies in Mali, Niger and Burkina Faso – in October 2017.

An extension on the project has been requested so that an appeal from the Malawi Police Service to train their members on the Guidelines in 2018 can be met.

### Model Law on Policing in Africa

APCOF and the Pan African Parliament (PAP) Committee on Justice and Human Rights collaborated to develop a Model Police Law for Africa. APCOF presented the concept to the PAP plenary on the 17 May and a resolution was adopted authorising the Committee on Justice and Human Rights to engage in consultation on the draft ahead of it being presented to the plenary at a future session for consideration.

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A draft Bill has been developed and formally adopted by the Committee. APCOF is now engaging with the Committee in the planning of a series of regional consultations on the Bill for 2018.

## Implementing the Luanda Guidelines

APCOF provided technical support to the ACHPR to develop an Implementation Toolkit for the *Guidelines on Arrest, Conditions of Police Custody and Pre-Trial Detention in Africa* (the 'Luanda Guidelines').

The tools include:

- A training manual for police on arrest and detention;
- Checklists to measure and monitor arrest, police custody and pre-trial detention;
- A model detention and custody register;
- A model letter of rights;
- Case-ready assessment forms;
- A press kit; and
- Reporting templates for the ACHPR, Member States, national human rights institutions and civil society organisations with ACHPR observer-status.

## Decriminalisation of Poverty in Africa Campaign

In partnership with the Pan-African Lawyers Union, Africa Criminal Justice Reform, and the Southern Africa Litigation Centre, APCOF is working to promote the declassification and decriminalisation of petty offences. APCOF provided technical support to the ACHPR for the development of the *Principles for the Decriminalisation of Petty Offences in Africa*, which were adopted by the Commission during its 61st Ordinary Session in November 2017. The purpose of the Principles is to guide member states on measures that can be taken to enhance human rights protections, including freedom from discrimination, ill-treatment and arbitrary arrest, through the decriminalisation of petty offences that target or have a disproportionate impact on the poor, vulnerable persons, key populations or

on the basis of gender. In addition to its drafting support to the ACHPR, APCOF coordinated the regional consultations on the draft Principles (held in Dakar, Senegal and Johannesburg, South Africa), presented the draft Principles for two readings before the Commission, made presentations at panel discussions and side events at the 60th and 61st Ordinary Sessions, and contributed to the development and implementation of the Campaign's advocacy strategy.

## Promoting Rights-Based Policing Reform in a Climate of Terrorism, Insurgency and Serious Violent Crime

APCOF hosted a consultative conference on the 10–12 October 2017 in Lagos on Rights-Based Policing Reform in a Climate of Terrorism, Insurgency and Serious Violent Crime.

## Advanced Course on Police Accountability and Oversight

APCOF, in partnership with the Centre for Human Rights at the University of Pretoria, presented its annual course on police oversight and accountability in September 2017.

## Southern Africa

### Southern African Development Community

APCOF is advocating for the development of a set of guidelines and tools for crime and violence prevention for Southern Africa. A resolution calling for the development of the guidelines was adopted by the Southern Africa Regional Police Chiefs Cooperation Organisation (SARPCCO) at its May 2017 meeting and by the Ministerial Committee in July, paving the way for the development of the guidelines. On 6 November 2017, APCOF presented a draft of the *Regional Guidelines on Crime and Violence Prevention for SADC* to the SARPCCO's Legal Sub-Committee at a meeting in Johannesburg.

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The purpose of the meeting was to provide member states with an opportunity to comment on the Guidelines to ensure they complied with SADC standard procedures and promoted a holistic and integrated approach to safety.

The draft Guidelines were adopted and would be submitted to the Chiefs of Police Sub-Committee for consideration and endorsement at their annual meeting in May 2018. If endorsed, the Guidelines would then be forwarded to the Ministerial Committee of the Organ for Politics Defence and Security for final approval and adoption at their meeting in July 2018.

## Lesotho

APCOF arranged a study tour for the Lesotho Inspectorate of Police to the Department of Community Safety, Western Cape Police Ombudsman and the Management Intervention Unit at the South African Police Service (SAPS). This was then followed by a two-day workshop session held on the 16 and 17 February 2017 to develop an inspection template for the Inspectorate.

## Malawi

APCOF presented training on the Luanda Guidelines to the Malawi Police Service (MPS) at the police training college in Zomba on 1 and 2 August 2017.

Following this, a further 250 police officers of the MPS were trained on the *Guidelines for the Policing of Assemblies by Law Enforcement Officials in Africa* in March 2018. The training took place at each of the MPS regional commands as part of the MPS pre-election preparations.

## Namibia

APCOF collaborated with the Urban Trust of Namibia and the Namibian Association of Local Authority Officials (NALAO) to develop a discussion document and facilitate a national conference towards advocacy for the development of a policy on crime and violence prevention for Namibia.

## South Africa

### ***Arrest Conditions of Police Custody and Pre-Trial Detention***

In a follow up to the action plan developed following an assessment of South Africa's compliance with regards to the ACHPR's *Guidelines on Arrest, Conditions of Police Custody and Pre-Trial Detention in Africa*, the Luanda Guidelines, APCOF provided training to the South African Human Rights Commission and key stakeholders from government and civil society on the Guidelines.

APCOF also initiated two research projects on identifying the challenges and opportunities with regards to police bail, and a review of official data collection on pre-trial detention in South Africa and how this can be refined to produce a more accurate picture of pre-trial detention in the country.

### ***Policing and Migration***

In 2017, the Constitutional Court of South Africa confirmed aspects of the Immigration Act 13 of 2002 invalid and inconsistent with sections 12(1) and 35(2)(d) of the Constitution, where it permitted detention of foreigners for a period of 30 days without automatic judicial intervention and an extension of the initial period of detention without the detainee appearing in person before the court that grants the extension.

APCOF partnered with the African Centre for Migration and Society at the University of the Witwatersrand to review the applicability and impact of South African migration and refugee law on foreign nationals. The research and seminars convened allowed an opportunity for critical engagement with the South African Human Rights Commission on their recent court order to independently monitor migration detention facilities.

Recommendations around the independent and regular monitoring of police custody facilities were actively pursued through the conceptualisation and development of a lay-visitors scheme, discussed overleaf.



### ***Independent Police Custody Visits in South Africa***

APCOF is providing technical support in the establishment of a system of independent custody monitoring of South African Police Service (SAPS) detention facilities. The project's overall goal is to ensure that the procedural and custodial safeguards of persons in contact, or in conflict, with the law are upheld and protected. Phase one is completed, which comprised a modelling of a system for the regular and independent statutory and civilian monitoring of police cells along with establishing the necessary agreements and protocols with the South African Human Rights Commission and the SAPS to pilot the system.

### ***Dialogue of Public Order Policing***

On 11 and 12 July 2017 in Johannesburg, APCOF, in partnership with the Institute for Security Studies (ISS) and the Legal Resource Centre (LRC), hosted a seminar on policing assemblies in South Africa to reflect on the Farlam process of reviewing public order policing against the standards set in the Guidelines. The Farlam task team attended, and the policing guidelines were presented by the chair of the ACHPR, Pansy Tlakula. Speakers included the head of the SAPS Public Order Policing Unit.

### ***Use of Force***

APCOF made input to the Farlam team of experts reviewing public order policing in South Africa to argue for reform in South Africa's use of force legislation. This input was based on APCOF's earlier collaboration with the Institute for International and Comparative Law in Africa on the development of a model law on the use of force.

### ***Critical Infrastructure Protection Bill***

APCOF made written and verbal submissions to Parliament concerning the constitutionality of the Critical Infrastructure Protection Bill. Broadly, these concerns related to the scope of the definition of critical infrastructure, the delegation of responsibility for access control and public order management from the SAPS to private security services, limitations on the right of access to information and the severity of penalties.

### ***Independence of the Independent Police Investigative Directorate (IPID)***

The Constitutional Court on 6 September 2016, in the matter of *McBride v Minister of Police and Another*, declared certain sections of the IPID Act, Public Service Act and the IPID regulations to be invalid, 'to the extent that they authorise the Minister of Police to suspend, take any disciplinary steps pursuant to suspension, or remove from office the Executive Director of the Independent Police Investigative Directorate'. The Constitutional Court instructed that Parliament 'cure the defects in the legislation' within 24 months (i.e. by 5 September 2018). APCOF collaborated with IPID to host two seminars to discuss the amendment of the IPID Act.

### ***Improving the impact of South African specialised law enforcement oversight agencies***

Joint research by APCOF and the Civil Society Prison Reform Initiative (CSPRI) in recent years investigated the structural and functional challenges of the two primary law enforcement oversight agencies, those being IPID and the Judicial Inspectorate for Correctional Services (JICS). This research was conceptualised under the broader rubric of challenges in ensuring effective accountability for rights violations allegedly committed by police and correctional services officials.

The second phase of the project sought to address some of the capacity deficits identified through a peer learning process between IPID, JICS, the portfolio committees on police and corrections and key British oversight agencies, namely the Independent Police Complaints Commission (IPCC), Her Majesty's Inspectorate of Prisons for England and Wales, the Prisons and Probation Ombudsman, and the Attorney General.

An initial workshop between the South African and British oversight agencies was held in Cape Town on the 26 and 27 January 2017 and APCOF facilitated and accompanied IPID on a study tour to the IPCC in the UK in the week of the 18 September 2017.

### ***Police Human Rights Dialogue***

The Dialogue on Human Rights and Policing, hosted by APCOF in partnership with the South

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African Human Rights Commission, took place in Johannesburg on 20 and 21 April 2017. This annual event coincides with National Human Rights Day and brings together a variety of role-players in policing (including government, police oversight bodies, the academy and civil society organisations) to discuss key issues pertaining to policing and human rights in South Africa.

### ***Implementing SDG Goal 16 in South Africa***

APCOF collaborated with the United Nations Development Programme (UNDP) to support the involvement of non-state actors in the development and application of the indicator framework and baseline on South Africa's reporting on the UN Sustainable Development Goal (SDG) 16, access to justice and transparent and accountable institutions. Specifically, APCOF assisted by supporting mechanisms and processes to facilitate civil society input ahead of the first voluntary South African review at the High-Level Political Forum in July 2017.

This included undertaking and consulting on a gap analysis of the proposed StatsSA indicator framework; and developing and consulting on a methodology (i.e. accessibility tool) for strengthening civil society participation in measuring domestication of SDG 16 in South Africa.

The initial consultation meeting concluded by agreeing on increasing involvement by civil society organisations with technical expertise on each of the SDG 16 targets. StatsSA invited presenters and technicians to influence monitoring processes by getting involved in the Sectoral Working Group (SWG) for SDG 16. Activation of the SWGs would begin in July in preparation for the report to be signed off by the President in September 2017. The community-based accessibility tool to facilitate the active involvement of communities in inputting into tracking and advocating on SDG 16 targets was launched on 29 August in Orange Farm, Gauteng.

### ***Community Safety Planning and Support***

APCOF in a consortium with the Centre for Justice and Crime Prevention (CJCP) designed and conducted a train-the-trainer course on participatory

community safety planning with provincial and local government officials from selected municipalities in both Gauteng and the Eastern Cape provinces. The purpose of the training is to build knowledge in crime and violence prevention theory and practice and to build capacity in facilitating community participation.

### ***Social Justice Week***

APCOF participated at the 3rd Annual Policing and Social Justice Dialogue hosted by the Social Justice Coalition on 28 and 29 September 2017. During the dialogue APCOF made a presentation on 'Access to Justice: Using the Sustainable Development Goals as Advocacy for Action'. The presentation focused on the importance of the Sustainable Development Goals (SDGs), in particular SDG 16 and how this relates to constitutional rights.

### ***Key Populations and Policing in South Africa***

APCOF has collaborated with COC Netherlands in the development and presentation of training on police arrest and detention with regard to key populations. The training material, Dignity and Diversity, envisaged as an SAPS training manual, provides a response to violence against sex workers, the LGBTI community and people who use drugs. The intention is to develop similar tools for other police agencies in Southern Africa.

## **Zimbabwe**

APCOF partnered with the Zimbabwe Human Rights Commission (ZHRC) to host a Strategic Planning Meeting on the Implementation of the 'Guidelines on Conditions of Arrest, Police Custody and Pre-Trial Detention', on 20 and 21 September 2017. The meeting was attended by key criminal justice stakeholders including the Zimbabwe Republic Police, the Zimbabwe Prisons and Correctional Services, representatives from the judiciary and civil society. The purpose of the meeting was to familiarise the participants with the Luanda Guidelines and to draft an action plan towards implementation and to validate a baseline study of Zimbabwe's compliance with the Guidelines.





## East Africa

### Kenya

APCOF collaborated with the Danish Demining Group (DDG)–Kenya to provide a train-the-trainer course on rights-based policing, utilising the East African Police Commissioners Cooperation Organisation (EAPCCO) Training Manual. A five-day train-the-trainer session was presented by APCOF at the Campus of the Kenya School of Government in Nairobi for members of the Kenya National Police Service (NPS) drawn from the NPS, Criminal Investigations Department, Kenya Police, and the Administrative Police and General Service Unit. The initiative is part of a broader project, Improved Border Security and Management in Kenya.

### Somalia

APCOF is collaborating with the DDG in implementing a project supporting the development of community-focused, effective and accountable police in South/Central Somalia. APCOF is supporting a baseline study and designing police training materials for the development and capacity building of the Somali Federal Police and local state officers in Hirshabeelle, Jubaland and South West State.

### Tanzania

On the 25 April 2017, APCOPF partnered with the International Committee of the Red Cross to launch a Swahili translation of the *Luanda Guidelines on Arrest, Conditions of Police Custody and Pre-Trial Detention in Africa* in Tanzania. The event also included a short version of the training for police and corrections officers.

## West Africa

### Sierra Leone

APCOF partnered with the Independent Police Complaints Board (IPCB) of Sierra Leone to hold training on the ACHPR's *Guidelines on the Conditions of Arrest, Police Custody and Pre-Trial Detention in Africa* (the Luanda Guidelines) for IPCB staff and the Sierra Leone Police. Following the training, the IPCB and APCOF collaborated on a sensitisation workshop for the police and other government and civil society policing stakeholders on the Luanda Guidelines. The purpose of the workshop was to identify human rights compliance challenges in the arrest and detention environment, and to develop an action plan to address those gaps through the implementation of the Luanda Guidelines. Key components of the action plan were then incorporated into the strategic plan of the IPCB, which has committed to take the implementation of the Luanda Guidelines forward, with support from APCOF.





# APCOF in print

## Toolkits, manuals, reports and guides

A baseline study on policing assemblies in Africa done in partnership with the Danish Institute of Human Rights (DIHR) as well as a focused survey on policing attitudes and resources in Somalia.

## Research papers and policy briefs

APCOF published the following research papers/policy briefs:

- Implementation of the Luanda Guidelines: Review of arrest, police custody and remand detention in South Africa
- Substantive areas of police reform: Developing a new policing reform agenda
- Strengthening the independence of the Independent Police Investigative Directorate
- The South African Police Service's code of conduct: A critical review
- Migration and detention in South Africa: A review of the applicability and impact of the legislative framework on foreign nationals
- Questionable corrections: Independent oversight of child and youth care centres in South Africa
- The independent monitoring of police detention in South Africa
- Combating terrorism and upholding human rights in Kenya
- Joining the blue dots: Strengthening data collection on pre-trial detention in South Africa

## Conference, workshop and seminar reports

Seminar reports included the report relating to the conference on Rights-Based Policing Reform in a Climate of Terrorism, Insurgency and Serious Violent Crime.

## Publications

APCOF also published a book-length publication, *Policing Reform in Africa: Moving Towards A Rights-Based Approach in a Climate Of Terrorism, Insurgency and Serious Violent Crime*.



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# Financial statements

THE AFRICAN POLICING CIVILIAN OVERSIGHT FORUM TRUST (NO: IT 1900/2012)

STATEMENT OF FINANCIAL POSITION AT 28 FEBRUARY 2017

	Note	2018 R	2017 R
<b>ASSETS</b>		<b>9 214 690</b>	<b>10 591 503</b>
<b>Non-current assets</b>		<b>87 921</b>	<b>122 722</b>
Equipment	3	87 921	122 722
<b>Current assets</b>		<b>9 126 769</b>	<b>10 468 781</b>
Accounts receivable	4	483 903	79 290
Accrued income	5	263 188	10 000
Cash and cash equivalents	6	8 190 829	10 379 491
Loan receivable	7	188 849	–
<b>Total assets</b>		<b>9 214 690</b>	<b>10 591 503</b>
<b>RESERVES AND LIABILITIES</b>		<b>9 214 690</b>	<b>10 591 503</b>
<b>Reserves</b>		<b>6 100 063</b>	<b>6 667 109</b>
Accumulated funds		2 407 447	2 939 692
Equipment fund		87 921	122 722
Sustainability fund		3 604 695	3 604 695
<b>Current liabilities</b>		<b>3 114 627</b>	<b>3 924 394</b>
Accounts payable	8	186 378	221 689
Deferred income	9	2 928 249	3 702 705
<b>Total reserves and liabilities</b>		<b>9 214 690</b>	<b>10 591 503</b>

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THE AFRICAN POLICING CIVILIAN OVERSIGHT FORUM TRUST (NO: IT 1900/2012)

## STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 28 FEBRUARY 2017

	Note	2017 R	2017 R
<b>INCOME</b>		<b>8 831 036</b>	<b>8 181 808</b>
Grants and donations	10	7 577 081	6 766 609
Consultancy income		796 317	949 236
Interest received	11	457 637	465 963
<b>EXPENDITURE</b>		<b>9 398 083</b>	<b>7 107 857</b>
<b>Administration costs</b>		<b>4 441 729</b>	<b>3 808 946</b>
Accounting and administration		203 801	191 015
Advertising and marketing		22 800	–
Annual report		60 811	108 146
Audit fees		43 574	
Bank charges		25 930	17 347
Board meetings		37 914	21 874
Communication		11 435	9 302
Computer expenses		12 137	550
Consulting fees		–	753 142
Depreciation		47 571	52 931
General expenses		64 865	39 071
Insurance		37 967	34 521
Legal fees		6 361	10 933
Membership fees		5 791	4 316
Printing, stationery and postage		117 316	106 083
Rent, water and electricity		355 945	206 912
Repairs and maintenance		66 266	22 075
Salaries and contributions		3 262 515	2 166 525
Staff training and development		5 400	–
Travel costs		16 131	12 625
Website cost		37 199	51 578
<b>Programme costs</b>		<b>4 956 354</b>	<b>3 298 911</b>
Equipment and technical		–	332 747
Events and meetings		3 094 549	2 419 506
Accommodation		843 746	707 011
Conferences, meetings and workshops		845 947	578 066
Travel costs		1 404 856	1 134 429
Publications		631 303	449 735
Research and consulting		1 230 502	96 923
<b>(DEFICIT)/SURPLUS FOR THE YEAR</b>		<b>(567 046)</b>	<b>1 073 591</b>



# APCOF Donors

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*Open Society Initiative for Southern Africa*



OSISA  
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*UKaid*



*Open Society Foundations*



OPEN SOCIETY  
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*Ford Foundation*



*UNDP*



*Institute of International Education*



*Danish Demining Group*





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